

Academic Senate
August 18, 2010
Approved Minutes

Academic Senate President Scott Rippy called the meeting to order at 3:11 pm in the new LRC.

Members Present: T.L. Brink, Robert Brown, Tom Bryant, Jodi Hanley, Steve Hellerman, James Holbrook, Denise Hoyt, JoAnn Jones, Damaris Matthews, Jessica McCambly, Meridyth McLaren, Robert O'Toole, Scott Rippy

Members Absent: Debbie Bogh, Ken Bryson, Catherine Hendrickson, Liz Langenfeld, Snezana Petrovic, Gary Williams, Sherri Wilson

Guests: Daniel Bahner, Cheryl Bardowell, Milly Douthit, Gloria Harrison, Matthew Lee, Cheryl Marshall, Ericka Paddock, Howard Starbuck (Associated Students).

I. Reports

A. Administrative Report – Gloria Harrison

1. Thank you to all who participated in the Answer Centers.
2. Recommendation from Accreditation about communication – starting a letter to the campus and visits. Would we prefer unannounced or scheduled visits?
3. First meeting of Crafton Council next week. Will set the calendar for the year. Haven't determined the meeting schedule yet.
4. Lots of enthusiastic students, students are networking
5. Issues with creating a smoke free campus – no way to enforce. Now a goal of the student trustee. Enforcement doesn't mean a fine, could be informational – point out smoking areas, reminder to not litter.

Comments on the measure M sign – our students are pictured, put together by Erica Paddock

Pool open when? Ribbon cutting planned for October 15th. Still deciding on whether we have one ribbon cutting or two (for the two new buildings)

B. Treasurer's Report

Budget stands at \$4648.28 but there hasn't been a recent check on the status. Will know more next month.

C. CTA Report

none

D. Classified Senate Report

none

E. Student Senate Report

Howard Starbuck, Student Senate - meetings during college hour

Sports Day – Nov 5th

Oct 12– Trustee Forum/Meeting – encouraging faculty to give extra credit to students to attend. Will present a few questions from each area of campus.

F. Academic Senate President's Report

Master calendar is out. If anything is not correct, let Scott know.

SB 440 – community college transfer bill – CC students wanting to transfer to CSU system will have a more streamlined process. Work together to have similar requirements about graduating and transfer processes. Bill has passed.

II. **Approval of Minutes**

A. May 5, 2010

Motion: To approve with 2 corrections (Holbrook, Hanley, MSC)

III. **Old Business**

A. Check on completion of assignments/motions from 5/5/10

Still need to create another column on agenda for Action items

Donation needs to be made in honor the Prof Emeritus

3rd statement from the public about a Dean on probation – talked to HR – still within the year time frame.

B. Need more specifics about communication. Can put on a future agenda to come up with ideas and suggestions about how this could happen.

C. Need to have a discussion about faculty contributing to the idea of whom we serve.

Question about issues with students statement – Is this something that we may need to work with Student Senate on? Will put on a future agenda. Could also be forwarded to professional development.

IV. **New Business**

A. Accreditation Follow-up Report

Cheryl Marshall gave information regarding the follow up report. Needs feedback by Aug 31st.

Comments - classified not included in the planning meeting on Back to School Day - for discussion only, not to be added to the document.

Still issues with communication – staff removed from Financials 2000 without knowing.

Comments can be sent to Cheryl or Scott

B. Reimbursement of Retreat expenses

Motion: To reimburse up to \$500 for expenses related to the AS Retreat (Matthews, Jones, MSC 1 abstention)

C. Senate computer

Motion: To buy a senate laptop for the exec up to \$800 (McLaren, no second)

D. Annual Planning – Question and Review Process

Q1 – Doesn't connect back to the 3 year plans. What progress has been on the goals and objectives in the previous 3 year plan? Also need to have a good rubric. Should look at the tool as well – can do that in the future. 2nd part – what has impacted your program and your ability to meet goals and objectives. What do you need to do to adapt?

- getting better data, can now look at trends and changes and try to explain.
- Issues with rubric – can't use one rubric to judge all programs. Rubric has been adapted.
- Units can choose their own benchmarks – assessed on their progress on their self determined levels
- Need to make a motion and tell the committee this is how it will be done – the rubric will be our decision – we should not attempt to control other areas.

Q2 – combine 2 and 3 - just need to define the measures. Becomes very broad – some things can be controlled by the unit others can't. need to focus on what the unit can control. What is working or not working – use illustrative examples.
Q4-6 – on goals from 3 year plan. Note progress, achievement
Q7 – suggestion to have a tactical plan – we don't current do this – this tells how smoothly, effectively an organization is working. Planning is not static. Should be recording our day to day achievements, but not make it a part of planning. More of an implementation piece – what steps will you take, did you take

We need to review and come back with a decision about which way we want to go – dean centric or committee centric.

E. President-elect

Needs to come from the Senate. There will be no president next year if not. Give the president a year to learn and become familiar with the process. Someone needs to step up.

F. Reorganization of Divisions – Resolution F10.01

First Reading

Faculty has the right to recommend the governance structure – admin has right of assignment. District and college structures that relate to faculty roles. The Senate had not made any recommendations about the structure. AS not consulted.

Motion: To approve for first reading (Matthews, Holbrook, MSC 1 opposed)

Divisions may change again once we have a new Dean.

Admin did not solicit input from the Senate – we should have done this resolution right after the survey. Then they would had to have listened. Now they will have respond.

V. Announcements

None

VI. Statements from the public (including faculty and staff)

None

VII. Adjourn

Adjourned at 5:13pm.

Respectfully submitted,
Meridyth S. McLaren, Secretary